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|  | **2012** |
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| **[MEFISTO - Specifications]** |
| This document references all specifications of Mefisto project. |

Mefisto - Specifications

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| --- | --- |
| Ref : SPEC-YY--- | Version |
| Date | Area/Client |
| **Project** | Author |
| **Title** | |
| Keywords | |

**Version tracking and change history**

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| --- | --- | --- | --- |
| Date – Version | Author | Changes | Validation |
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Include a table of contents

# A – Context

Specify all elements of context that allow the understanding of the application and its integration into the business environment / customer / existing systems.

In particular:

- Delivery area concerned,

- Volume of use (volumes to proceed, number of users),

- Tools already in place for the customer,

- Identified purposes,

- Analyzed complexity,

- Expected timeframe,

- Impacts to Mefisto team,

- Historical elements of the business relationship / previous projects or draft

# B – Purposes of the document

Clarify the objectives of the document by adapting them to the context

# C – Scope

Clearly delimit the area concerned by the request contained in the specifications, in terms of:

- Delivery areas,

- Services (identify if out of scope),

- Level of service,

- Required capacity (including elements of volume, frequency, delay ...),

- Positioning services or operations in a wider process

# D – Global constraints and identified risks

List all known and identified constraints, at the following level:

- Actors and users,

- Technical, logistical, legal environments,

- Expected system performance,

- Technology,

- Systems relationships,

- Imposed standards

Describe all analyzed risks, including:

- Impacts on current production or starting services,

- Impact on other projects,

- Uncertainty about specific conditions / requirements already identified as undefined or likely to evolve

# E – Description of business requirements

## E.1. Overall process

Process initialization

End of the process

Actors and users

Identified business tools

Integrate a graphical representation of the process (macro view)

## E.2. Detailed process steps

### E.2.1. 1st step